



REGIONE AUTÒNOMA DE SARDIGNA  
REGIONE AUTONOMA DELLA SARDEGNA

### **INFORMATION pursuant to Articles 13-14 of the Regulation (EU) no. 2016/679**

Dear Data Subject

by this document the Data Controller, in accordance with the legislation on the protection of personal data (Regulation (EU) no. 2016/679, Legislative Decree 196/2003 and Legislative Decree no. 101/2018) intends to draw your attention in a simple and clear way to

1. why we process your personal data;
2. what personal data is processed;
3. who processes your personal data;
4. how we process your personal data and how long we store them;
5. how you can exercise your rights regarding personal data processing.



The **controller** is Sardinia Regional Authority, in the person of its Legal Representative, the President of Sardinia Regional Authority - [presidenza@pec.regione.sardegna.it](mailto:presidenza@pec.regione.sardegna.it)

By the Regional Council's resolution No. 51/3 of 16.10.2018, the President of Sardinia Regional Authority has delegated the Controller's tasks and functions to the relevant Director-Generals. By Determination of the Director General of the Presidency No. 383 of 26 July 2024, the Controller's tasks and functions have been delegated to the Service Directors; in this case, to the Director of the Institutional Relations Service.



#### **WHY SARDINIA REGIONAL AUTHORITY PROCESS YOUR DATA**

Your personal data are processed, without the need to acquire your consent, for the following **purposes**:

- to allow you to use the services you requested.

#### **Legal basis of the data processing**

We process your data lawfully:

- as it is necessary to fulfil a legal obligation to which Sardinia Regional Authority is subject to as a controller: art. 6(1), point c) of the Regulation.



#### **WHAT DATA SARDINIA REGIONAL AUTHORITY PROCESS**

While exercising its functions and within the scope of the purposes aforementioned, the Controller processes the following data:



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- personal data (e.g. name, surname, residence address, e-mail address, phone number);
- personal data resulting from general public accessible sources or which have not been directly acquired from you; in this latter case, you will be informed about the source the data originated from.

Most of the data requested to you must be compulsorily provided as necessary to provide for the respective service requested and, in any case, to achieve the institutional purposes stipulated by law. The refusal to provide for mandatory data will impede the Entity to carry out the services and tasks for which such data are necessary.

The provision of any data expressly indicated as optional requires your explicit consent, which you can revoke at any time by totally or partially opposing the processing.



### **WHO PROCESS YOUR DATA**

Your data may be made accessible for the purposes communicated to you to the following people:

- Controller's employees and / or collaborators, in their capacity as officials having been authorized for the data processing and / or system administrators;
- public authorities and third parties (professionals, companies) which have been entrusted with the supply of services on behalf of the Controller, in their capacity as data processors.

Your data may be disclosed or made available, without the need for your consent, to supervisory bodies, law enforcement agencies or judicial authorities, as well as other public authorities for institutional purposes when provided for by law, and as independent controllers. Your data may be processed by European Union's, national and regional audit and control bodies in the cases established under current law.

Some personal data are made public for transparency or legal publicity purposes in the cases established by the law.



### **HOW WE PROCESS AND STORE YOUR DATA**

The processing of your personal data is carried out electronically and by on paper modalities by means of the operations of collection, recording, organisation, storage, consultation, processing, alteration, selection, retrieval, alignment, use, combination, blocking, disclosure, erasure and destruction of the data.

The Controller does not implement any automated decision-making process. In case the data processing involves an automated decision-making process, including profiling, the Controller will deliver a specific notice to inform you about the logic involved and the consequences of the processing on the data subject.



### **HOW LONG WE KEEP YOUR DATA**

Sardinia Regional Authority will process your personal data for the time necessary to fulfil the purposes communicated to you and according to prearranged criteria that will be further communicated under specific data processing operations.



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## **TRANSFER OF DATA TO OTHER COUNTRIES**

Any transfer of your data to third countries will be communicated to you by delivering a specific notice.



## **HOW YOU CAN EXERCISE YOUR RIGHTS RELATING TO PERSONAL DATA PROCESSING**

Sardinia Regional Authority inform you that, as an interested party, if the limitations established by law do not apply, you have the right to receive information about the processing of your personal data. For this reason, you have the right to:

- obtain confirmation whether your personal data exist or not, even if they are not yet registered, and that such data be made available to you in an intelligible form;
- obtain information and, if necessary, copy about:
  - a) the origin and category of your personal data;
  - b) the principles applied in case of data processing carried out by electronic instruments;
  - c) purposes and methods of the processing;
  - d) identity references of the Controller and Processors;
  - e) recipients or categories of recipients to whom your personal data may be disclosed or who have access to them, in particular recipients in third countries or international organisations;
  - f) where possible, the envisaged period for which the personal data will be stored or the criteria used to determine that period;
  - g) the existence of any automated decision-making, including profiling, and in this case information about the logic involved, the significance and the envisaged consequences of such processing for you, as data subject;
  - h) the existence of appropriate safeguards in case of transfer of your data to a to a third country or to an international organisation;
- obtain, without undue delay, the update and rectification of inaccurate data or, if interested, the right to have incomplete data completed;
- revoke at any time the consent given, without any hindrance, by using, if possible, the same channels used to provide them;
- obtain the erasure, transformation into anonymous form or blocking of data unlawfully processed, no longer necessary in relation to the purposes for which they were collected or subsequently processed, or in case the consent on which the processing is based has been revoked and in case there is no other legal ground, in case you have objected the data processing and there are no overriding legitimate grounds to continue it, in case of fulfilment of a legal obligation;
- obtain the restriction of processing in the case of:
  - a) contestation of the accuracy of your personal data;
  - b) unlawful processing by the Controller to prevent its erasure;
  - c) exercise of your right in court;



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- verify whether the legitimate grounds of the Controller override your rights;
- receive, without any hindrance and in a structured format of common and legible use, your personal data to be transmitted to another Controller or, if technically possible, obtain direct transmission to another Controller, in case the data processing is carried out by automatic means;
- object, in whole or in part:
  - a) to the processing of your personal data, for legitimate reasons, even if pertinent to the purpose of the collection;
  - b) to your personal data processing, for the purpose of sending off advertising or direct sale materials or for market research or commercial communication, through the use of automated unmanned call systems, by email and / or through traditional marketing methods by telephone and / or mail service;
- submit a complaint to the European Data Protection Supervisor.

In the cases mentioned above, where necessary, Sardinia Regional Authority, as a Controller, will inform the third parties to whom your personal data have been disclosed of your possible exercise of your rights, except for specific cases (e.g. when such fulfilment proves to be impossible or involves means manifestly disproportionate to the protected right).

**You can exercise your rights by sending to the Controller:**

- a registered letter with return receipt;
- a certified e-mail;
- an e-mail.

It is possible to use the specific format which is available on Sardinia Regional Authority's institutional website under the section - Documents and legislation / format to exercise the rights of the interested parties, or by clicking on the following link: <https://www.regione.sardegna.it/argomenti/argomenti-speciali/approfondimenti-privacy/come-far-valere-i-tuoi-diritti>

The address your requests may be sent to will be indicated in the notice that you will read at the time your data will be processed. Lacking a specific address, you can contact the Controller or the Processor at their addresses indicated in this notice.



For information regarding your rights concerning personal data protection, you can refer to **Sardinia Regional Authority's data protection officer** at the following contact details: viale Trieste 186 - 09123 Cagliari telephone +39 070 6065735 e-mail [rpd@regione.sardegna.it](mailto:rpd@regione.sardegna.it) Legal certified mail [rpd@pec.regione.sardegna.it](mailto:rpd@pec.regione.sardegna.it).